

Your Guide to School-to-Home Communication



Technology has made communication easier than ever before. Today, many parents use email, websites, social media, or text subscriptions when they want to receive important news. Trillium Lakelands District School Board wants you to receive information *when* you want, and *how* you want through **SchoolMessenger**.

SchoolMessenger is a parent notification service that lets us communicate easily with you about the things that matter most. Things like school news and events, emergencies, and news from our board. **SchoolMessenger has taken over SchoolConnects, our previous messenger service. For that reason, all existing users who wish to receive text messages will need to opt-in again. New users will also opt-in to receive text messages.**

Here's How to Opt-In for Alerts From Your School and TLDSB:

- First, ensure that your school has your preferred contact number(s) on file. Once your cell number has been entered by the school, they will keep it on file.
- If you have provided your school with your cell phone number, you should receive a text from **978338** on **September 17, 2018** requesting you to opt-in to receive important information from your child's school. Reply 'Y'.
- If you wish to opt-in after **September 17, 2018, text 'Y' to 978338.**

If you have done this correctly, you will receive the following message.

"You've registered 4 SchoolMessenger. Txt STOP to quit, HELP for help. Std msg/data rates apply. Freq varies. [schoolmessenger.com/smsca](https://go.schoolmessenger.com/smsca)."

Any text messages from your school will come from the number **978338**. We suggest that you add this to your contact list in your cell phone with the name "TLDSB". This way, the caller ID feature on your phone will show that the message is from Trillium Lakelands District School Board.

To manage your notification settings, download the **SchoolMessenger App** on Android Google Play or Apple iOS.

From the **SchoolMessenger App**, you can alter your existing school-to-home communication settings. Contact numbers and email addresses must be updated through your school's main office. Parents who do not have smart phones to download the app can also access the same system by going to <https://go.schoolmessenger.com> and creating an account.



TLDSB School-to-Home Communication Consent Form For Parents and Guardians



Student Name(s) (please print) _____

School: _____

This form only needs to be filled out if parents have not already indicated consent for school-to-home communication on the TLDSB paper registration form. Additional parent or guardian contacts will need to complete a consent box below in order to receive information from the school by email, text message, and phone. Consent will be in effect until your son/daughter leaves their current school, or you indicate that you wish to unsubscribe from this service.

_____	Home Phone: _____
Name of Parent/Guardian Contact 1 (please print)	Cell Phone: _____
	Email: _____
Signature: _____	Date: _____
Additional signature required: CANADA ANTI-SPAM LEGISLATION CONSENT (CASL)	
I consent to receive commercial electronic messages about school pictures, field trips, yearbook sales, food programs, event tickets, or similar events or offers to sell good and services.	
Signature: _____	Date: _____

_____	Home Phone: _____
Name of Parent/Guardian Contact 2 (please print)	Cell Phone: _____
	Email: _____
Signature: _____	Date: _____
Additional signature required: CANADA ANTI-SPAM LEGISLATION CONSENT (CASL)	
I consent to receive commercial electronic messages about school pictures, field trips, yearbook sales, food programs, event tickets, or similar events or offers to sell good and services.	
Signature: _____	Date: _____

_____	Home Phone: _____
Name of Parent/Guardian Contact 3 (please print)	Cell Phone: _____
	Email: _____
Signature: _____	Date: _____
Additional signature required: CANADA ANTI-SPAM LEGISLATION CONSENT (CASL)	
I consent to receive commercial electronic messages about school pictures, field trips, yearbook sales, food programs, event tickets, or similar events or offers to sell good and services.	
Signature: _____	Date: _____

The personal information you have provided on this form and any other correspondence relating to your involvement in our programs is collected by the District School Board under the authority of the Education Act (R.S.O. 1990 c.E.2) ss. 58.5, 265 and 266 as amended. The information will be used by board employees in order to provide education and school information to you by the contact means requested by you. The information will be used in accordance with the Education Act, the regulations, and guidelines issued by the Minister of Education governing the establishment, maintenance, use, retention, transfer and disposal of pupil records. For questions about this collection, speak to the school principal.