

Parent guide to SchoolMessenger: Setting your preferences



Have you recently been receiving a lot of messages from the school or school board?

Using the **SchoolMessenger app** or website, parents can determine how they would like to receive messages via any combination of:



Phone

(home, cell or both)



Email



Text



**SchoolMessenger
app/website**

For each of the following message types:

- **Attendance**
- **Commercial** (school yearbook, lunches)
- **General** (message from principal)
- **Non-School Hours Emergency**
- **School Hours Emergency**
- **Survey**
- **Teacher Messaging**

Follow the steps below to create an account and set your preferences:

1. **Download the SchoolMessenger app**, or visit go.schoolmessenger.ca.
2. **Create an account** (preferably using the email address you have on file with your child's school).
3. Once you are logged in, go to **Preferences** on the left-hand menu and turn on/off phone, text, or email for each message type.



Good to know:

- The phone number registered at your child's school will be used for any School Hours Emergency and/or Non-School Hours Emergency communications.
- All messages will be delivered to your account in the **SchoolMessenger app**/website. If you wish to receive messages on the app only, you can turn off phone, text, and email options for all message types.

If you have any questions please call 1-800-920-3897, or email support@schoolmessenger.com.