

Your Guide to Setting your preferences

Using the ***SchoolMessenger app, or website***, parents can determine how they would like to receive school/board messages for each of the following message types:

- **General** (message from principal)
- **Non-school Hour Emergency**
- **School Hours Emergency** (school evacuation)
- **Attendance**
- **Commercial** (school yearbook, lunches)

Parents can choose to receive messages via any combination of:

- **Phone** (home, cell or both)
- **Email**
- **Text** (SMS)
- **School Messenger App/Website**

Follow the below steps to create an account and set your preferences



1. Download the *SchoolMessenger app*, or visit go.schoolmessenger.com

2. Create an account (preferably using the email address you have on file with your school(s)).

3. Once login in, go to Preferences on the left-hand menu and turn on/off phone, text or email for each message type.



GOOD TO KNOW:

- You **MUST** register a phone number for School Hour Emergencies.
- All messages will be delivered to your account in the School Messenger app/website. If you wish to receive messages only there, you can turn off phone, text, and email options for all message types.